

Northampton International Academy S&P Meeting

Minutes of the Standards and Performance meeting held on the 24th April 2019 at 18:00

55 Barrack Road, Northampton, NN1 1AA

Third S&P meeting of the academic year

Agenda item	Discussion	Action
1. Present.	<p>Present: Tim Marston (Head teacher) Alex Oldham (Primary Phase Lead) Andy Johnson (Assistant Head Teacher- Data & Outcomes) Jo Daniels (Deputy Head teacher) John Shanahan (Deputy Head teacher) Hannah Auger (Assistant Head teacher - Teaching & Learning) Bruce McDonald (Parent Governor) Adaeze William Gauntlett(Elected Staff Governor) David Todd (TB appointed) Alexis Castillo-Soto (Chair: Elected) Ben Sherley (TB appointed)</p> <p>Joshua Coleman (CEO: EMAT) Carole Kirby (Head of Governance: EMAT) Giles Osborne (Head of School Development EMAT) Paul Osborne (Clerk) - Minutes</p> <p>Introductions were made. ACS reminded the board that all items discussed at this meeting remain confidential until such time as the minutes are approved and signed off.</p>	
2. Apologies.	No apologies received.	
3. Quoracy.	The meeting was quorate with at least three governors present.	

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<p>7. Rapid Improvement Team Update and QTLA.</p> <p>i. Rapid Improvement team Update and QTLA.</p>	<p>i. There is some concerns over science / humanity / marking and feedback. AJ has stepped into science. HA is the humanities lead. A review has taken place with improvements already being seen. These include a new team room.</p> <p>A governor asked why is NQT data listed in one but not the other. TM these are not included due to the amount of training NQTs had. For information when Ofsted complete a visit NQTs are not included in the overall development plan.</p> <p>A governor asked for an update on the science lead vacancy. TM advised he has a good response and is confident the position will be filled. TM is also working closely with Prince William School (Oundle) to seek out opportunities for staff to move between schools to aid short term vacancies and give staff opportunities to work in different schools.</p> <p>A governor asked what are the options until the science lead is filled. AJ will continue to lead the department.</p> <p>A governor asked if we are still focusing on the red and amber area's in the report. JS yes we will. TM explained that progression is being made with the coaching currently taking place.</p> <p>A governor asked if the idea of the rapid improvement team is being implemented by qualified teachers / NQT or a mixture of both.</p>	

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	<p>JS all teachers who needed support received it but the focus now is to concentrate on experienced teachers.</p> <p>A governor asked if this is a one off plan or ongoing.</p> <p>JS it is planned to be short term with the goal of the middle leaders being trained up so they can complete similar plans in the future.</p> <p>A governor commented that an academy partner has visited the academy to complete a review.</p>	
8. Ofsted readiness.	<p>TM commented there has been a noticeable development in the senior leadership team. Staff are very positive with the Ofsted readiness planning and are making sure everyone knows what is expected.</p> <p>Some work was required on the school website which was managed by JD. The pupil premium area will be completed over the coming weeks.</p> <p>A governor commented some of the documents on the website are out of date.</p> <p>JC asked for examples so they can be investigated.</p> <p>TM explained that the website is one of the first area's Ofsted look at when preparing for a visit.</p> <p>JD highlighted how the middle leadership team are working with their team's to guide them on what would happen during a visit including examples of some of the questions that may be asked.</p>	

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	<p>GO is supporting the academy throughout this work.</p> <p>Parents have been asked to complete parent view as Ofsted will not look at this until there are at least 10 response</p> <p>TM asked if we can assist governors to understand what is expected from them for an Ofsted visit I.E put together an information folder for governors. CK will co-ordinate and add to Governor hub.</p> <p>A governor asked if they could be informed what JS sees as the strengths of the school for the potential Ofsted visit. JS will action this over the coming weeks.</p> <p>CK asked for volunteers for an Ofsted working party. GO advised we will need to be pragmatic as governors may not be available. All agreed to add to the Governor hub calendar any days they are NOT available to help decide who to call if Ofsted visit.</p> <p>JC reiterated GO will be available to fully support the academy during a Ofsted visit.</p>	<p>CK to compile an Ofsted file aimed at governors</p> <p>JS to compile a list</p>
<p>9. Curriculum updates.</p> <p>i. Curriculum intent , implementation and impact.</p> <p>ii. Sixth form.</p>	<p>TM, AJ , ACS highlighted that this is the second period where the data has been compiled and the patterns shown in the first period are still evident in the second, This shows the data collection is working and will help determine future actions required. The full report will be added to governor hub</p>	<p>TM to add the full report to Governor hub</p>

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<p>10. Pupil Progress and Achievement towards targets; update.</p> <p>Primary and KS3.</p> <p>Overall.</p> <p>LAC.</p> <p>PP.</p> <p>Boys , Girls.</p> <p>EAL.</p> <p>SEND.</p> <p>Most able.</p>	<p>Within this SEN pupils continue to have a higher percentage on track than non.</p> <p>The percentage difference overall for PP and non PP is 8% in favour of the non PP. This is not a huge difference, but nonetheless is a gap that we will continually strive to reduce.</p> <p>SEN information for staff has now been streamlined and linked within SIMS making it more accessible for staff to use and plan from. Teacher will use these plans to further ensure that SEN provision in classrooms is adequate. SENCO due to return to work with NIA for the summer term, which will help to ensure that strategies are further used effectively</p> <p>TM explained that the academy uses Fischer Family Trust (FFT) 'high' targets, which are aspirational and if achieved would put the progress in line with the top 20% of schools nationally An agreed EMAT flight path is then used to provide interim targets from year 7 up to this final fft20 target at the end of year 11.</p> <p>JC and GO suggested that all future data is presented using the FFT20 targets only.</p> <p>A governor asked if its correct that science is 60% in FFT50 and 47% in FFT20.</p> <p>AJ confirmed this is correct.</p> <p>HA highlighted that the primary data has improved which has been helped by more interventions & more support. Year 2 is exhibiting rapid progress with the 8 week plan showing benefits to</p>	<p>Full report on governor hub.</p>

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	<p>pupils who are on track to meet targets. More pupils on track to progress i.e. reading which is now the best area.</p> <p>The main area of focus is writing there are now more interventions taking place in this subject along with AO teaching in the morning.</p> <p>Reading and Math’s are good.</p> <p>TM highlighted the pupil progress in year 2 is on track to meet target. There are less interventions in year 1 , but more in year 2 due to higher number of SEN pupils.</p> <p>A governor asked do you expect to meet target.</p> <p>TM yes with pupils tested every two weeks including standardised test.</p> <p>A governor commented on the positive data for pupil premium in year 1.</p> <p>AO agreed and explained that a lot of work has gone into this area including some funds being spent on increasing interventions.</p> <p>A discussion took place about some suggested minor changes to how some of the documents are presented for future meetings. These include a glossary at the start of certain documents and pages numbered.</p> <p>TM explained the work NIA is doing with Prince William Academy (Oundle) in sharing data to help triangulate it. This will assist with future strategies for both academies.</p> <p>JD explained how the academy will use PiXL resource PiXL (Partners in Excellence) which is a not-for-profit</p>	

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	<p>partnership of over 1,600 secondary schools, 500 sixth forms, 830 primary schools and 75 providers of alternative education. PiXL provides support to schools to share best practice , raise standards and give students a better future.</p> <p>HA advised she is re-designing the scheme of learning for data capturing to ensure any pupils rotations aren't disadvantaged.</p> <p>A governor commented it was a shame for NIA to have language lessons rotated. TM agreed but reiterated his passion for all pupils to learn a second language.</p> <p>A governor asked if there are any plans to rotate year 7 with German , Spanish. TM no plans at present.</p> <p>A governor asked what subjects aren't on this document. AJ PE, Ebac 1-9, DT , performing arts.</p> <p>A governor asked should we monitor these subjects. AJ yes and once in key stage 4 they will be.</p>	
11.PP update: review of PP strategy.	<p>TM has sent out a report with all relevant information included.</p> <p>Relevant staff will look at one to one monitoring one hour a week.</p> <p>There are 20 pupils with an option plan 18 of these are on PP. The academy is assisting as much as possible with an improvement seen in the primary phase from October data.</p>	TM to add report to governor hub

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12. Safeguarding matters inc: i. Pupil attendance ii. Exclusions iii. Children missing education. iv. Private fostering v. Behaviour	i.94.38% . ii. Fixed Term Exclusions (Days) 11.5. Fixed Term Exclusions (Pupils) 4. iii. Two. iv. Zero. v One serious bullying incident. CK asked if any governor has looked at the central register. Governors no BS will look into this. A governor asked if there are any plans to change the entry route early years have when accessing the academy. From Monday 29th April a new access point for the secondary pupils will commence with early years starting soon after. A governor commented about the amount of broken paving which is unsafe and the broken door. Is there anything we can do to help. TM will follow both of these issues up as a matter of urgency. A governor asked if you are getting health and safety advice regarding these two issues. TM yes, I'm getting advice from relevant parties.	
13. Governor monitoring allocation of governors to monitoring activities	CK went through in detail including the expectations regarding the frequency of monitoring visits. These should occur every 4-6 weeks.	

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	TM asked if the academy has all of the required governors. CK governors are still required for careers , safeguarding.	
14. AOB	No points raised	
15.Date of next meeting	Dates of meetings for the year 13/05/19 at 18:00 – Full Board 16/07/19 at 18:00 – EOY full Board	All note dates Calendar appointments have been sent

The meeting closed at 19.58

Actions from the meeting at NIA S&P held 24/04/19

Action	Owner
1. ACS to complete their declarations of interest form.	ACS / CK
2. All future minutes to use the term head teacher /assistant head etc. instead on principal.	PO
3. RM to authorise governor access to ASP and FFT for governors at each school.	CK
4. All - arrange to visit school for a monitoring visit linked to a priority area. SEN to do all other area's completed.	ACS
5. Governors friendly file to be collated to help them understand what is expected from them for an Ofsted visit.	CK
6. A document to be collated highlighting the main strengths of the academy in preparation for an Ofsted visit.	JS
7. Curriculum updates report to be added to governor hub.	TM
8. Full PP update: review of PP strategy report to be added to governor hub.	TM
9. All governors to have looked at the central register.	BS
10. TM to supply an update regarding the broken paving and broken door.	TM